

INFORMATION FOR FUTURE INCOMING EXCHANGE / INTERNATIONAL STUDENTS

APPLICATIONS

Documents required to apply as an exchange or international student for one semester / one year only (does NOT concern international candidates for full-length diploma courses, who should follow the same procedures as French nationals) :

- application form (download from Ecole Boulle website – International page)
- cover letter (in French if possible, or in English if not)
- letter of recommendation (in French or English)
- CV (in French or English)
- transcript of recent official academic records (current and previous year)
- portfolio
- copy of passport or ID card
- ID photo

Applications should be mailed to : boulle.inter@gmail.com

A separate official nomination mail must also be sent directly to Ecole Boulle's International Coordinator by the home institution's international office.

Deadline for applications : Autumn Semester or whole year : May 10th Spring Semester : November 10th

Decisions are sent approximately 4 weeks after the deadline, following examination by staff of the department.

Courses

After examination of applications and portfolios by teaching staff, a proposal may sometimes be made to join a different course or level to the one originally requested.

Each course has a full-time weekly study programme followed by all of its students. Incoming students are not free to choose options outside of their course schedule, but after arrival amendments to the existing schedule may be made, with the agreement of all parties, according to the profile and needs of the student, and the number of ECTS required. International and exchange students are expected to attend all courses to which they are assigned, and to justify any absences, in order to validate their semester.

Language requirements

All courses are taught in French, except one optional joint masterclass in design in English.

Students must have a sufficient command of French (level B2 equivalent approximately, depending on the requirements of each class) in order to follow practical / technical / artistic courses and workshops.

The school organises a joint weekly French for Foreigners class for exchange and international students to facilitate integration.

Grading System

Ecole Boulle uses both the French and the European Credit Transfer System (ECTS) grading system.

The French classwork grading system goes from 1/20 to 20/20. DNMADE students are also graded on skills acquisition on 4 levels (1= insufficient to 4 = very good). Grades $\geq 10/20$, and Skills levels 3 or 4, are considered to be a pass for ECTS validation. ECTS validation confirms the standard study attainment and performance of higher education students. 30 ECTS credits are awarded for each completed semester, and 60 ECTS credits for a whole completed school year.

Fees

Students applying for an incoming exchange through a partner institution do not pay fees.

For other applicants (freemovers) administration fees are : European – 1600€/semester, non-European 1900€/ semester

Calendar 2024-2025

First Semester : September 2nd 2024 to January 17th 2025

Holidays : October 19th to November 3rd 2024 December 21st 2024 to January 5th 2025

Second Semester: January 20th 2025 to early May 2025 (DSAA1 or DNMADE2*) or early June 2025 (other classes)

Holidays : February 15th to March 2nd 2025 April 12th to April 27th 2025

*2nd-year DNMADE students and 1st-year DSAA students carry out a 12-week end-of-year professional internship, so the 1st Semester is preferable for incoming short-stay students, but both semesters are possible. Some incoming students may choose to find their own end-of-year internship in France, with the permission and under the supervision of their home institution.

Integration

An integration morning / afternoon is organised for new exchange and international students at the beginning of each semester, as well as a joint welcoming event with incoming international applied arts students from other Paris schools.

Visas

Applicants from the European Union, Iceland, Liechtenstein, Norway, Switzerland, Monaco or Andorra do not need a visa to study in France, but always check your local French Consulate website in case there are changes in legislation. Students from other countries need to apply for a student visa, see here (*étudiants en mobilité*) : <https://france-visas.gouv.fr/web/france-visas/assistant-visa#/>. These are issued by the French Consulate in the home country. It is recommended to apply for a visa on reception of the acceptance letter, as in some countries this procedure takes time.

Social security & insurance

All students must have personal health insurance. Non-European students must apply for social security cover if they intend to stay in France for more than three months. For more information visit <https://etudiant-etranger.ameli.fr/#/>. European Union students may be covered by their European Health Insurance Card :

<http://ec.europa.eu/social/main.jsp?catId=559#navItem-relatedTopics>

Private complementary health insurance is optional, as is private travel insurance.

Ecole Boulle admissions procedure also requires students to be covered by a 3rd-party liability insurance policy (usually included in home insurance contracts in France, also available separately from insurance companies).

Housing

There is no campus, or on-site accommodation, and students at Ecole Boulle are responsible for making their own housing arrangements. It is increasingly difficult to find reasonably-priced short-term accommodation in the Paris region. In order to rent a room or flat you may be asked for a third-party guarantor and one month's deposit in advance.

A home insurance certificate is required unless you are renting a room in the residence of a homeowner.

You may be eligible for a housing allowance for students to help with rent payments, see here :

<https://www.caf.fr/nous-connaître/francais-etranger>

Suggestions for housing searches

Advertisements for rooms, studio apartments and other lodgings for students -

<https://access.ciup.fr/en/logement-en-ile-de-france/> International student rentals : <https://erasmusu.com/en>

French Youth Hostels - <https://www.hifrance.org/> (*auberges de jeunesse*)

Short or long-term housing rentals - [http://www.leboncoin.fr/locations/offres/ile de france/?f=a&th=1](http://www.leboncoin.fr/locations/offres/ile_de_france/?f=a&th=1)

or <https://www.airbnb.fr/> Always be sure to double check before sending payment.

La Cité Internationale Universitaire de Paris international students' residence - <https://bienvenue.ciup.fr/questionnaire/?lang=en>

See here for further housing advice : <https://www.campusfrance.org/en/student-housing-france>

+ See here for all kinds of practical and administrative advice : <https://access.ciup.fr/en/>